



**CULVER SCHOOL DISTRICT No. 4**  
**BOARD OF DIRECTORS REGULAR MEETING – OFFICIAL MINUTES**  
**AUGUST 9, 2017**

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**BOARD OF DIRECTORS:** Mike Knepp, Chair, Dave Slaght, Vice-Chair  
Zoe Schumacher, Bob Buckner, Scott Leeper – arrived @ 6:37 pm

**STAFF:** Stefanie Garber, Superintendent  
Jamie Burleigh, Business Manager (acting secretary this mtg)

**MEDIA:** None

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**A. CALL TO ORDER/FLAG SALUTE**

Chair, Mike Knepp opened the meeting with the flag salute at 6:30 p.m.

**B. APPROVAL OF AGENDA**

**Motion:** D. Slaght moved to approve the agenda as presented; Z. Schumacher seconded.  
Motion passed unanimously, 4-0.

**C. Communications**

- 1) Hearing of Patrons -- None.
- 2) Solar Eclipse Update

Tony Anderson reported that to date, OSU had 500 registrants for their event on our campus and were still accepting reservations. They will be putting up a large tent on the football field. There will be fencing posts and tape on the north side of the campus. OSU will have campus security on-site. An area will be made available for an emergency helicopter landing zone.

3) Business Manager Report

J. Burleigh presented the current financial statement and reviewed with the board. Auditors will be on-site August 23 & 24 and board members are welcome to attend the exit interview.

4) Administrator Reports

a) Superintendent Garber reviewed with the board policies KL and KLD. She presented the in-service calendar and invited board members to attend. Another handout reviewed the timeline for an administrative replacement that took place this summer. At the conclusion of these activities, Josh Davis is being recommended as the 6-12 Vice-Principal hire on the consent agenda.

**D. Consent Agenda**

(Items of a routine and non-controversial nature are placed on the Consent Agenda to be acted on with a single vote and to allow the board to spend maximum time on less routine items and issues. Any Board Member may request that an item be withdrawn from the Consent Agenda and be placed at the end of the Business Agenda. Prior to voting on the consent agenda, any board member may also request clarification about Consent Agenda items without moving them to the Business Agenda.)

- 1) Approval of Board Meeting Minutes (June 21, 2017)
- 2) Approval of Board Meeting Minutes (June 28, 2017)
- 3) Approval of Monthly Personnel Report – added Josh Davis as 6-12 Vice-Principal

**Motion:** Z. Schumacher moved to approve the consent agenda as amended; B. Buckner seconded. Motion passed unanimously, 5-0.

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**E. Business Agenda**

- 1) Board Operating Agreement. Board members discussed and asked for verbage regarding the ethical expectations for board members as well as new board member training. Will place on the next agenda for final approval.
- 2) District Goal Setting. Reviewed current goals and discussed the need for an action plan this time around. Will review again and take action at the next meeting.

**F. Items for Information/Action at a Future Meeting**

- Board Operating Agreement
- District Goal setting
- Update on new 6-12 Structure and Expectations

**G. Board Member Comments**

**There was a short break before the board moved into executive session at 8:00 p.m.**

**H. Executive Session – entered at 7:55 pm**

*Under the provisions of ORS 192.660-690, Open Meeting Law, the Board of Directors will enter executive session for the following purpose: 2(i) To deliver the annual Superintendent evaluation.*

**The board moved out of executive session at 8:42 p.m. and re-entered the regular board meeting.**

**I/J. Re-Enter Regular Business Meeting & Adjourn – at 8:43 p.m.**

There being no further business, the board chair adjourned the meeting at 8:43 p.m.

  
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Chairman, Board of Directors

9/13/17  
\_\_\_\_\_  
Date

  
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Superintendent/Clerk

9/13/17  
\_\_\_\_\_  
Date