



**CULVER SCHOOL DISTRICT No. 4**  
**BOARD OF DIRECTORS REGULAR MEETING – OFFICIAL MINUTES**  
**JANUARY 10, 2018**

**BOARD OF DIRECTORS:**

Mike Knepp, Chair, Dave Slaght, Vice-Chair  
Bob Buckner, Zoe Schumacher, Scott Leeper, Directors

**STAFF:**

Stefanie Garber, Superintendent  
Jamie Burleigh, Business Manager  
Pam Halbert, Board Secretary  
Brad Kudlac, Josh Davis

**MEDIA:**

None

**The Board was presented with a sweatshirt and an appreciation dinner at 5:45 p.m.**

**A. Call to Order/Flag Salute**

Chair, Mike Knepp opened the meeting with the flag salute at 6:30 p.m.

**B. Approval of Agenda**

Communication items 3 & 4 are being postponed to a later meeting; Anne Maloney will instead present information about the independent life skills program. Under the Business Agenda, item 1, board members should add policy KBA – Public Records to the list of updates. The proposed policy update was included in their board packet, but inadvertently left off the list in the agenda.

**Motion:** Z. Schumacher moved to approve the agenda as amended; D. Slaght seconded.  
Motion passed unanimously, 5-0.

**C. Communications**

- 1) Hearing of Patrons –None.
- 2) Student Report – Edwin Gutierrez and Avery Oppenlander were pleased to report the annual K-12 Food Drive brought in 917 items. Most impressive however, was that a higher quality of food was brought in this year. Plans are now underway for the GPA breakfast for all high school students with a cumulative GPA of 3.5 or better. This event will be held after semester grades are posted. Students are preparing for FBLA and FFA competitions and winter sports teams continue to improve.
- 3) Mr. Kudlac asked permission for two presenters before moving on in the agenda. Nick Kidwell, Robotics Club Advisor, Jake Horat, Emma Hayes and Nico Navarro presented information about their club and actually gave a robotic demonstration with the robot they have designed and built. For being a novice team, they are competing at a very high level and may have a chance to partner with another team at the state competition. The board congratulated all who are involved and look forward to attending future competitions.
- 4) Mark Habliston, STEM Coach, reported on several projects in place this year: raising and releasing chinook salmon into the wild – partnering with Oregon Department of Fish and Wildlife; Eagle Watch activities and live google mapping on an uninhabited island at the Cove Palisades Park; and outdoor activities at Mt. Bachelor.
- 5) Anne Maloney asked the board to travel to her classroom as she presented detailed information about her program and the high needs of our students at the Kinder and first grade level. It required a complete change in her program and included a physical re-structure of her classrooms. Extra staffing has also been required for these students.
- 6) Business Manager Report  
J. Burleigh presented and reviewed the current financial statement. There was additional current and prior year property tax revenue as well as our expected payment from the state for a total of \$510,377 in revenue for December 2017. Under expenses, Mrs. Burleigh explained that Instructional Salary item is a bit higher because our billing from the High Desert ESD for substitutes is about two

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months behind. The December expenses actually include substitutes from October. The need for substitutes is traditionally lower in September and begins to pick up considerably in October. This is a natural and expected increase in our expenses.

7) Administrator Reports

- a) Michelle Zistel was absent.
- b) Brad Kudlac & Josh Davis had two presentations earlier in the meeting.
- c) Stefanie Garber handed out notes and highlights from the Educator Stakeholder Meeting with the Governor on January 9<sup>th</sup>. There were 18 other Superintendents in attendance and she was one of the presenters. Her two biggest take-aways from this meeting is that Culver is not alone in the increase of high need students at the kinder and first grade levels as well as an increase in kinder students arriving with little or no readiness skills. The second take-away is there is a huge teacher shortage in Oregon on the horizon. If hiring needs continue at their current level, the top 5 Oregon districts alone will need 3,000 teachers and the college system is only graduating 2,500 teacher candidates.

**D. Consent Agenda**

(Items of a routine and non-controversial nature are placed on the Consent Agenda to be acted on with a single vote and to allow the board to spend maximum time on less routine items and issues. Any Board Member may request that an item be withdrawn from the Consent Agenda and be placed at the end of the Business Agenda. Prior to voting on the consent agenda, any board member may also request clarification about Consent Agenda items without moving them to the Business Agenda.)

- 1) Approval of Board Meeting Minutes (December 13, 2017)
- 2) Approval of Monthly Personnel Report

**Motion:** D. Slaght moved to approve the consent agenda as presented; S. Leeper seconded. Motion passed unanimously, 5-0.

**E. Business Agenda**

**1) Policy Update Packet #4:**

- JHCD Nonprescription Medication – repeal and replace with JHCD/JHCDA
- JHCDA Prescription Medication – repeal and replace with JHCD/JHCDA
- JHCD/JHCDA Medications
- JHCD/JHCDA-AR Medications
- JHFE-AR(2) Abuse of a Child Investigations Conducted on District Premises – Delete & Replace
- JHFE-AR(2) New Abuse of a Child Investigation Conducted on District Premises
- JOA Directory Information
- KN-AR(1) Relations with Law Enforcement Agencies
- KN-AR(2) Abuse of a Child Investigations Conducted on District Premises – Repeal & Replace
- KN-AR(2) New Investigations Conducted on District Premises
- KBA Public Records

**Motion:** Z. Schumacher moved to approve Policy Update Packet #4 as presented above; B. Buckner seconded. Motion passed unanimously, 5-0.

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