



**CULVER SCHOOL DISTRICT NO. 4**  
**BOARD RETREAT – OFFICIAL MINUTES**  
**JULY 13, 2017**

**BOARD OF DIRECTORS:**

Mike Knepp, Chair, Dave Slaght, Vice-Chair  
 Directors Zoe Schumacher, Scott Leeper, Bob Buckner

**STAFF:**

Board Secretary, Pam Halbert  
 Superintendent, Stefanie Garber,  
 Business Manager, Jamie Burleigh

**MEDIA:**

None

**A. CALL TO ORDER/FLAG SALUTE**

Chair, Mike Knepp opened the meeting with the flag salute at 9:12 a.m.

**B. OSBA FACILIATOR, RENEE SESSLER – TEAM BUILDING EXERCISES**

The group determined the workshop should include goal setting and evaluation, defining boundaries and tools for communication between the Superintendent and the board, board member to board member, school board to community, how to get a pulse on the community and community engagement.

Renee started by asking the board what excited them about board work. Answers included graduation, STEMwork, staff passion, kids and seeing the results of their goals and accomplishments, wanting to make a difference, personal development and professional servitude, a cohesive board.

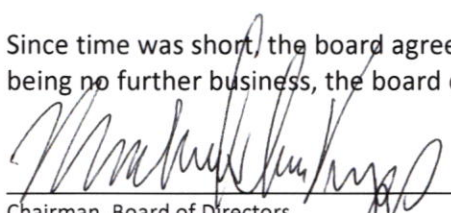
She then asked what gives you pause about board work. Answers included the lack of local control, broad spectrum of needs to be met, budget concerns, small community and board and staff relationships, poverty in the community and its effect in the schools, lack of participation from the community and community perceptions.

‘Who Decides, Who Decides?’ This exercise gave several school scenarios and asked how much board involvement was necessary in each situation. The answers were reviewed together as a group.

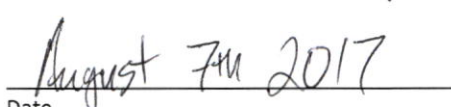
Renee shared ideas for communication or team building: a regular email report to board members for information only, not to gather information or comment, weekly/monthly report to the media, organizing the board agenda around board goals as a means of insuring progress toward those goals, a 45-60 minute work session to hear reports, a book study on an agreed upon topic. She left us with sample board operating agreements to help us formulate our own. As another resource for us, she directed us to Alex Pulaski, OSBA’s communications specialist.

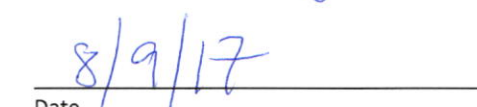
**C. ADJOURN**

Since time was short, the board agreed to review and develop new goals at a future meeting. There being no further business, the board chair adjourned the meeting at 12:12 p.m.

  
 \_\_\_\_\_  
 Chairman, Board of Directors

  
 \_\_\_\_\_  
 Superintendent/Clerk

  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Date