



CULVER SCHOOL DISTRICT NO. 4
BOARD OF DIRECTORS REGULAR MEETING – OFFICIAL MINUTES
JUNE 13, 2018

BOARD OF DIRECTORS:	Mike Knepp, Chair, Directors Zoe Schumacher, Bob Buckner, Scott Leeper
STAFF:	Stefanie Garber, Superintendent Pam Halbert, Board Secretary Jamie Burleigh, Business Manager Brad Kudlac, Josh Davis, Michelle Zistel, Tony Anderson, Kurt Davis
MEDIA:	None

A. Call to Order/Flag Salute

Chair, Mike Knepp opened the meeting at 6:30 p.m. with the flag salute.

B. Approval of Agenda

Motion: Z. Schumacher moved to approve the agenda as presented; S. Leeper seconded.
Motion passed unanimously, 4-0.

C. Communications

- 1) Hearing of Patrons –Debbie Taylor gave an update on PTO leadership and activities. Daphne Friend, Ashwood resident, requested permission for her only child to begin school in Culver in 2018-19 as a kindergarten student. This request will appear on the business agenda at a future meeting when the district receives an inter-district contract request from Ashwood.
- 2) Donna McCormack, City of Culver Recorder and Nancy Diaz, Mayor, presented an informational power point presentation (attached) about the city of Culver’s Storm Water project.
- 3) Matt McGowan, Payne West Insurance. Presented and reviewed the district’s insurance renewal for the 2018-19 school year.
- 4) Kurt Davis, School-to-Work & College Coordinator reviewed his year of activities and reported that 100% of seniors are plugged in to continue their education after graduation. It could be community college, a four year college, a trade school, the Job Corps, or the Armed Forces.
- 5) Business Manager Report. Jamie Burleigh presented the financial report. The district has received 17% more in revenues than originally budgeted for the year. Expenses are within anticipated levels with the largest payroll being paid out in June. She also provided a financial monitoring document. She then gave an update on the unfunded liabilities in Oregon’s Public Employees Retirement System. Several options have been discussed throughout the state in how to bring this balance down and one of those options has been to set up ‘side accounts.’ She provided information about that, but advised she felt it was too early to make a decision until more information is provided.
- 6) Administrator Reports
Administrators presented and reviewed a list of accomplishments by department for the current school year. Then Superintendent Garber reviewed the progress that has been made on school board goals. There is still work to be done and another report will be given in the next school year. Mrs. Garber then handed out her personal list of accomplishments for the year for the board to use in her evaluation. This year she organized her activities to match the evaluation document.

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D. Consent Agenda

(Items of a routine and non-controversial nature are placed on the Consent Agenda to be acted on with a single vote and to allow the board to spend maximum time on less routine items and issues. Any Board Member may request that an item be withdrawn from the Consent Agenda and be placed at the end of the Business Agenda. Prior to voting on the consent agenda, any board member may also request clarification about Consent Agenda items without moving them to the Business Agenda.)

- 1) Budget Meeting Minutes (May 3, 2018)
- 2) Board Meeting Minutes (May 9, 2018)
- 3) Monthly Personnel Report

Motion: S. Leeper moved to approve the consent agenda as presented;
B. Buckner seconded. Motion passed unanimously, 4-0.

E. Business Agenda

- 1) **Resolution 38-03 Youth Transition Program**
- 2) **Resolution 38-04 Chromebook Financing**

Motion S. Leeper moved to approve Resolution 38-03 and 38-04 as presented;
Z. Schumacher seconded. Motion passed unanimously, 4-0.

3) **Resolution 38-05 Resolution to Adopt/Approropriate/Categorize Taxes for 2018-19**

Motion: Z. Schumacher moved to approve the Culver School District budget for fiscal year 2018-19 in the sum of \$11,765,654 as presented and property taxes at the permanent tax rate of \$4.8766 per \$1,000 of assessed value for operating purposes and property taxes in the amount of \$729,453 for payment of general obligation bond principal and interest;
S. Leeper seconded. Motion passed unanimously, 4-0.

4) **Adopt K-8 Health Curriculum** – ‘The Great Body Shop’ published by the Children’s Health Marked and
9-12 Health Curriculum – ‘Comprehensive Health’ published by the Goodheart-Wilcox Company.

5) **Adopt K-5 English/Language Arts Curriculum** – ‘Wonders’ published by McGraw-Hill.

Motion Z. Schumacher moved to approve the k-12 Health Curriculums listed above as well as the K-5 English/Language Arts Curriculum listed above; B. Buckner seconded. Motion passed unanimously, 4-0.

F. Items for Information/Action at a Future Meeting

- Superintendent Evaluation in executive session at July board meeting.
- Further develop action items on board goals 3-A and 3-B.
- Approve Annual Business Procedures, Board meeting calendar and Budget calendars
- Ashwood Inter-District Transfer request

G. Board Member Comments

--B. Buckner thought graduation went really well and was once again impressed. The board liked following the faculty out of the gymnasium this year.

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H. Adjourn

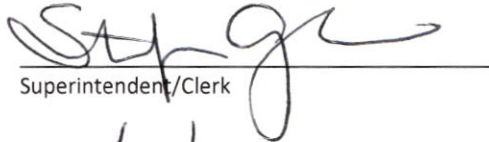
There being no further business, the board chair adjourned the meeting at 9:30 p.m. but remained to celebrate Jamie Burleigh's service to the district and to send her off with various items described as a 'Retirement Survival Kit.'



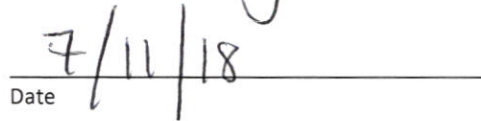
Chairman, Board of Directors



Date



Superintendent/Clerk



Date