



CULVER SCHOOL DISTRICT NO. 4
BOARD OF DIRECTORS REGULAR MEETING – OFFICIAL MINUTES
MARCH 14, 2018

BOARD OF DIRECTORS:

Mike Knepp, Chair, Dave Slaght, Vice-Chair

Directors Zoe Schumacher, Bob Buckner, Scott Leeper (arrived @ 6:37 pm)

STAFF:

Stefanie Garber, Superintendent

Pam Halbert, Board Secretary

Brad Kudlac, Josh Davis, Michelle Zistel

MEDIA:

None

A. Call to Order/Flag Salute

Chair, Mike Knepp opened the meeting with the flag salute at 6:30 p.m.

B. Approval of Agenda

JHHB and KBA-AR were removed from the Policy Update list under item 2 of the Business Agenda. For the Consent Agenda an updated Monthly Personnel Report and the list of Licensed Contract Renewals was handed out. Michelle Zistel was removed from the administrator reports (Communications, Item 6a).

Motion: Z. Schumacher moved to approve the agenda as amended; D. Slaght seconded.
Motion passed unanimously, 4-0.

C. Communications

- 1) Hearing of Patrons –None.
- 2) Student Report – Alyssa Nelson and Caitylynn Duff reported planning is in full swing for the Prom. The theme is ‘Moonlight in Paris’ and will be held April 21st. They have implemented a compliment bucket at the high school and compliments go onto a bulletin board for all to see. The leadership worked with administration to organize a walk-out on March 14th to honor the lives lost in the Parkland, Florida shooting, with minimal disruption to the school day. Twenty four students participated out of the 29 who had signed up. One student went outside the agreed upon boundaries for the event and posted information to social media. Once administration was made aware, the post was removed. Leadership students have also begun individual gratitude journals and they are still looking for a community service project.
- 3) Elementary Math Presentation – 4th Grade teacher, Keri Rahi and several students demonstrated Number Corner. Students then teamed up with a board member to work on solving hands-on problems with manipulatives. It was a very interactive and students used manipulatives, observations and related vocabulary. Each day is new and exciting to students and they often want to look ahead to the next day’s lesson.
- 4) Auditor Presentation – Peter and Margaret from Pauly Rogers & Co CPA’s were on hand conducting preliminary work for the current year’s financial audit. Peter presented the final audit report for the 2016-17 fiscal year by reviewing the Communication to the Governing Body. Once again, Culver received high praise for a clean audit under Business Manager, Jamie Burleigh’s leadership and the support of the administration and school board. Director Slaght commented they realize they have been fortunate to enjoy these clean audits and credited our current manager and administration. He asked, however, if there were personnel changes, what should they, as a board, be watching out for. Peter indicated two major areas he finds deficient in many districts is a lack of evidence of timely reviews of journal entries and banking reconciliations.
- 5) Business Manager Report. In Jamie Burleigh’s absence, Pam Halbert presented this month’s financial report and reviewed it with the board. Both income and expenses are in line with expectations at this time of the year. Jamie will report more next month for some early projections for the 2018-19 budget.

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6) Administrator Reports

- a) Brad Kudlac and Josh Davis reviewed some of the major happenings at the middle and high schools: STEMfest will be May 30; Mark Habliston was once again chosen as the VFW Teacher of the Year, a successful hosting of the middle school district wrestling tournament; the high school will be phasing out AVID as funding is being dramatically reduced-he feels the new emphasis will be on CTE funding and related projects; staff attending conferences are reporting back and sharing with the rest of the staff; rules changing at Wildhorse are requiring the administration to find a new year-end field trip to reward students in the middle school, perhaps Mt. Hood Ski Bowl; the annual Road Scholars trip will likely head south this year toward San Francisco area; a return to a full 7 period day at the high school with the elimination of early release Wednesdays and a middle school book club that studied 'A Wrinkle in Time' and then attended the movie in Madras.
- b) Stefanie Garber reported the materials requested by ODE on a discrimination complaint were shipped last week. She also handed out information on recent and upcoming staff trainings on LGBTQIA+. The intent of these trainings is to not change anyone's values, morals or beliefs, but for awareness. In 2017 alone, there were 10 student suicides in Central Oregon and most were students who identify as members of the LGBTQIA+ community. It is her desire to have zero suicides in the Culver schools.

Director Knepp commented he had reviewed all Culver policies regarding discrimination and was pleased to find that language is all-inclusive for our students and staff. He appreciates our policy subscription with OSBA and the proactive work of our administration to keep policies relevant and up-to-date.

D. Consent Agenda

(Items of a routine and non-controversial nature are placed on the Consent Agenda to be acted on with a single vote and to allow the board to spend maximum time on less routine items and issues. Any Board Member may request that an item be withdrawn from the Consent Agenda and be placed at the end of the Business Agenda. Prior to voting on the consent agenda, any board member may also request clarification about Consent Agenda items without moving them to the Business Agenda.)

- 1) Approval of Board Meeting Minutes (February 14, 2018)
- 2) Approval of the Revised Monthly Personnel Report (March 14, 2018)
- 3) Approval of the 2018-19 Licensed Contract Renewal list

Motion: D. Slaght moved to approve the consent agenda as revised and presented; B. Buckner seconded. Motion passed unanimously, 5-0.

E. Business Agenda

1) Approve 2018-19 School Year Calendar.

The calendar for next year reflects the elimination of early-release Wednesday's and a schedule that allows plenty of seat hours for our high school students without any mid-year changes. The board supported conferences being moved to the Thanksgiving week.

Motion: D. Slaght moved that the board approve the 2018-19 school year calendar as presented; Z. Schumacher seconded. Motion passed unanimously, 5-0.

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