

# CULVER SD #4 BOARD MEETING MINUTES



April 25, 2024

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## In Attendance

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Scott Leeper, Chair | Seth Taylor, Vice Chair | Chelsea Williams, Director (transmitted via google meets) | Mike Knepp, Director | Sabria Arnold, Director |  
Stefanie Garber, Superintendent | Megan VerVaecke, Business Manager | Lacie Correa, Board Secretary | Cassandra Loredo, Culver Elementary School Principal |  
Brad Kudlac, Middle School Principal | Scott Novelli, High School Principal | Tyler Davenport, High School Counselor |  
Mae Huston, Community Member | Karina Krueger, Community Member | Paul Krueger, Community Member |

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## Community Budget Hearing

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The Community Budget Hearing began at 5:00 PM and concluded at 5:30 PM.

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## Call to Order and Flag Salute

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Board Chair, Scott Leeper, called the meeting to order at 5:32 pm.

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## Approval of Agenda

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M. Knepp moved to approve the agenda as presented; S. Taylor seconded. Motion passed unanimously.

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## Communications

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### 1. Hearing of Patrons

None

### 2. Culver Elementary Student Report- Daniel Krueger, 3<sup>rd</sup> Grade CES Student

Culver Elementary Student presented his Wax Museum presentation to the Board. Ms. Loredo explained that each 3<sup>rd</sup> Grade student had to pick an individual to research and prepare a presentation. The student must also present this presentation at the Wax Museum event where families are welcome to attend. While presenting each student is dress as the individual they have chosen to research and create a presentation on. Mr. Krueger informed the Board that he had chosen Barack Obama to research. The Board asked various questions of Mr. Krueger regarding his presentation.

### 3. Business Manager Financial Report- Megan VerVaecke

Business Manager Megan VerVaecke reported that our LGIP interest rate had no change to report from the last Board meeting, as it still remains at 5.20%. Ms. VerVaecke reminded the Board of the first Budget Committee meeting, which is scheduled for next Thursday, May 2, 2024 at 6pm in the High School Media Center. She reported the Budget is very near to being finalized and that she is working through the last few pieces of the document itself and wrapping up some special revenue funds that we just received allocations on. She added that we are scheduled our Audit-Interim work which is scheduled for May 28<sup>th</sup> and 29<sup>th</sup>.

Ms. VerVaecke went on to report that our prior taxes came in at \$2,600, which is a slight increase of around \$1,200 from this time last year. Our current year tax collections were around \$5,800, which is also a slight increase of \$1,100 from March of last year. She pointed out that our year to date collections are up year over year almost \$94k from this time last year. She reported that the State School Funding is up \$34k from this time last year. Adding that we had received our updated estimate for the current year and with the adjustments that we made in December and with the 2<sup>nd</sup> period ADM being pulled into the equation, we did see a decrease in the SSF amount that we will receive for the rest of the year, she reported the difference was about \$90k. Ms. VerVaecke finished the Districts Revenues update with reporting our year to date revenue is \$10.3 million, which is a decrease of \$166k.

Ms. VerVaecke reported that salaries and associated payroll costs are up, however are within reason and what we had expected to see. She reported that we saw a decrease in spending in two-line items, which were Support-Services and Support Supplies, with a combined decrease of \$30k from March of last year. One main reason we are seeing a decrease in the Support-Services line item is due to less service cost for Facilities, which is a savings of around \$11k from this time last year. The remainder of the decrease is due to the timing of when bills were paid from this time last year to this year. More specifically, our power bill. She reported that we have not received a power bill from Pacific Power since February due to a malfunction in our meters, which resulted in our account being placed on a hold, we are still waiting to receive an invoice from Pacific Power. She added that the District isn't in any danger of having services suspended and Pacific Power is working to resolve the issue and provide an invoice. Lastly she reported that the District's year to date expenditures were around \$6.3 million, which is an increase of \$354k from this time last year.

Ms. VerVaecke reported that March's bank reconciliations have been completed and all of our account were in balance with no variances.

### 4. Administrator Reports

- **Stefanie Garber, Superintendent**

Culver School District Superintendent Stefanie Garber provided the Board with a presentation to highlight the happenings in the District:

- Tyler Davenport, Jeff Jordan, Garry Noy, Lacie Correa and herself attended a Reunification Training with the "I love you guys," foundation on April 12, 2024 and will be working to bring this training to Culver in October.
- On May 6, 2024 Ms. Garber will be attending a virtual meeting regarding our Seismic Grant Application.

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April 25, 2024

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- Staff Appreciation Week in May 6 – May 10.
- Ms. Garber informed the Board that Sara Johnson has been announced as the High Desert Education Services District new Superintendent.
  
- **Cassandra Loredo, Elementary School Principal – CES Update (PowerPoint)**  
Elementary School Principal Cassandra Loredo provided the Board with a presentation to highlight the happenings in the Elementary School:
  - CES students are busy with many exciting opportunities for dissections in 5<sup>th</sup> grade, wax museums presentations in 3<sup>rd</sup> grade and basic coding in 1<sup>st</sup> grade.
  - Updated Lexia data provided, which should HUGE improvement in grades K-5<sup>th</sup>.
  - CES Staff continues to attend Professional Development
    - Lili, Molly, Maria T., Maria B, Lorena, Shelby and Cassandra attending "Get Your Teach On"
    - Heather and Victoria attending "Space 2024"
  - Ms. Loredo has been visiting local pre-schools of our upcoming Kindergartners to assess and establish a transition plan prior to their arrival.
  - All CES Staff will be receiving training on the "Science of Reading."
  - Ms. Loredo provided a schedule and outlined the last events in CES for the 2023-2024 School Year.
  
- **Scott Novelli, High School Principal – CHS Update**  
High School Principal Scott Novelli provided the Board with a presentation to highlight the happenings in the High School:
  - Incredible turn out from Prom and the student had a great time.
  - Academic Committee is working on a Master Schedule and Academic Assessments at CHS.
  - Currently in the middle of hiring and interviews for the High School ELA and CTE/Metals/Woods and Agriculture Teaching Positions.
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- **Brad Kudlac, Middle School Principal – Culver Middle School Update**  
Middle School Principal Brad Kudlac provided the Board with a handout to highlight the happenings in the Middle School:
  - Currently State Testing in English Language Arts
  - The Middle School has two Instructional Assistants positions open.
  - Jamie Vollmer is currently teaching science in the Middle School and will continue to teach science the remainder of this school year.
  - The Job Fair was helpful in meeting some potential candidates for the Science Teacher position.
  - 6<sup>th</sup> Grade Outdoor School is next week.
  - Track season is off to a great start; CMS has hosted two successful track meets.
  - CMS is looking for options in lieu of Washington Family Ranch as the cost has increased substantially.
  - Staff is currently still attending various Professional Development.

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## Approval of Consent Agenda

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1. **Meeting Minutes – 03.21.2024**
  
2. **Monthly Personnel Report – April 2024**  
S. Taylor moved to approve the consent agenda as presented; M. Knepp seconded. Motion passed unanimously.

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## Business Agenda

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1. **Final Board Goal Document**  
M. Knepp motion to approve the 23/26 Board Goal Document as presented; S. Taylor seconded. Motion passed unanimously.
  
2. **Social Media Litigation – Update**  
Superintend Stefanie Garber provided Board update on status of Social Media Litigation and provided a copy of complaint filed. No action taken.
  
3. **Parent Meeting RE: Bullying – Update**  
Superintend Stefanie Garber provided Board update on status of Parent Meeting re: Bullying and provided a copy of documents utilized at meeting. No action taken.
  
4. **Resolution 44-04: Appropriate Additional Funds**  
S. Taylor motion to approve Resolution 44-04: Appropriate Additional Funds as presented; S. Arnold seconded. Motion passed unanimously.
  
5. **Approve 24/25 School Year Calendar**  
S. Arnold motion to approve the 24/25 School Year Calendar as presented; M. Knepp seconded. Motion passed unanimously.
  
6. **Approve 24/25 School Year Fee Schedule**  
M. Knepp motion to approve the 24/25 School Year Fee Schedule as presented; S. Arnold seconded. Motion passed unanimously.
  
7. **Review Graduation Requirements**  
High School Principal Scott Novelli and High School Counselor Tyler Davenport reviewed graduation requirements with Board. No action taken. Requested to be placed on Business Agenda for May 30, 2024 Board Meeting.
  
8. **Honor Diploma Proposal**  
High School Principal Scott Novelli and High School Counselor Tyler Davenport provided proposal to Board for Honor's Diploma. No action taken. Requested to be placed on Business Agenda for May 30, 2024 Board Meeting.

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## Items for Information at a Future Meeting

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- None

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## Items for Action at a Future Meeting

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- OSBA Policy
- Health Occupations Presentation- May
- Approve 24-25 SY Calendar
- Administrative Contracts
- Superintendent Evaluation
- Superintendent Garber Contract Renewal
- Gem Awards
- Torch Awards
- Review Graduation Requirements – May
- Honor Diploma Proposal- May
- Cell Phone Procedure- May

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## Board Member Comments

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- NONE

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## Enter Executive Session

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The Board entered Executive Session at 7:48pm under the provisions of ORS 192.660, Open Meeting Law, the Board of Directors will enter executive session for the following purpose: (2)(a) *To consider the employment of an officer, employee, staff member or individual agent.*

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## Adjourn Executive Session

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Adjourned Executive session at 8:19pm

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## Re-Enter and Adjourn Regular Meeting

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The meeting was adjourned at 8:23pm.

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Scott Leeper - Board Chair

A blue ink signature of Stefanie Garber, written in a cursive style.

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Stefanie Garber - Superintendent